**SOUTH KERRY DEVELOPMENT PARTNERSHIP CLG**

Wishes to recruit

**FULL-TIME OR PART-TIME EMPLOYMENT CASE OFFICER WITH THE LOCAL AREA EMPLOYMENT SERVICE**

**FUNCTION:**

- To provide clients with a personalised advice, guidance & placement service
- To provide clients with information on employment, training and education opportunities
- To provide information on Department of Social Protection Labour market supports
- To manage and operate a Department of Social Protection Management System
- To work as an integrated member of the LAES Team
- To provide jobseekers with assistance on CV's, Cover Letters and Interview Preparation

Candidates must possess experience working in the area of unemployment, employment, enterprise and/or career guidance. Experience of working with barriers to employment would be advantageous.

The post is work-based in the South Kerry Partnership Office, either in Killarney or Kenmare and will involve cover in any other Local Area Employment Service office as required.

The salary scale for the post is €16,180 to €23,859 (being pro-rata for a 19-hour working week) and €32,360 to €47,717 for a fulltime contract. Entry point dependent on experience and qualifications. Appointment to this role is subject to the candidate's eligibility to work in Ireland.

To apply please complete the Application Form which may be downloaded from https://skdp.ie/skdp-vacancies/ and sent by email to info@skdp.net.

Only typed applications received by email and on the official application form will be accepted. CVs will not be considered.

**APPLICATIONS TO BE RECEIVED NOT LATER THAN 5:00 P.M. ON FRIDAY 20th NOVEMBER 2026**

*South Kerry Development Partnership CLG is an equal opportunities employer which welcomes applications from any individuals with the relevant skills and abilities to help make its diverse workforce more effective.*

South Kerry Development Partnership CLG acknowledges the assistance of the Department of Social Protection in supporting this post.